

**Tooele City Council and Tooele City Redevelopment Agency
Work Meeting Minutes**

Date: Wednesday, November 2, 2022

Time: 6:00 p.m.

Place: Tooele City Hall, Council Chambers
90 North Main Street, Tooele, Utah

City Council Members Present:

Justin Brady

Maresa Manzione

David McCall

Tony Graf

City Council Members Excused:

Ed Hansen

City Employees Present:

Mayor Debbie Winn

Jim Bolser, Community Development Director

Adrian Day, Police Department Chief

Roger Baker, City Attorney

Shannon Wimmer, Finance Director

Darwin Cook, Parks and Recreation Director

Michelle Pitt, City Recorder

Holly Potter, Deputy City Recorder

Jami Grandpre, Public Works Director

Kami Perkins, HR Director

Minutes prepared by Katherin Yei

1. Open City Council Meeting

Chairman Brady called the meeting to order at 6:00 p.m.

2. Roll Call

Justin Brady, Present

Maresa Manzione, Present

David McCall, Present

Tony Graf, Present via phone

Ed Hansen, Excused

3. Mayor's Report

Mayor Winn reported on the following:

The City received a water request for payment-in-lieu from GB Tooele Land holding.

The Halloween activities were successful.

4. Council Member's Report

The Council Members reported on the events they attended during the week.

5. Discussion Items

A. Ordinance 2022-39 an Ordinance of Tooele City Amending the Tooele City Policies and Procedures Manual

Presented by Kami Perkins, HR Director

Ms. Perkins presented on the amendments to the Tooele City policies and procedures manual that are being discussed and will be brought to the Council for approval. There are changes to the policies that have been re-numbered and or re-written and will include the addition of an ethics and conflict of interest policy being added to the manual which contains information that was previously approved in the City's purchasing policy. The City wants to make sure staff is following state code and following the duties of their position. The most substantial change being proposed is to the holiday and compensation policy for the police department and a proposal to "buy-back" officers' holiday hours at straight time in lieu of requiring them to select another normally scheduled work day to take off for their holiday benefit. The outside employment policy is also being rewritten as it has not been revised in over twenty years. Ms. Perkins explained that there was good feedback from the employees about this policy when she sent them out for employee input and that the policies and procedures committee will be reworking this policy. There is an amendment to the City vehicle and driving policy, specifically for the Fire Chief and Fire Marshal.

Chief Day spoke on the benefits and issues regarding the police departments holiday and compensation.

The Council is in support of the changes.

B. Pratt Aquatic Center Fees

Presented by Darwin Cook, Parks & Recreation Director

Mr. Cook presented updated fees for the Pratt Aquatic center. The suggested changes are in line with neighboring pools. The senior and military fees are matching. They will continue to have specific promotions throughout the year to bring people in. The lane rental is optional, but new. As well as a patio rental fee.

The Council had a discussion on the following:

They would like to see promotions throughout the year.

In regards to non-resident and resident fees, on paper is great, but enforcing becomes hard. If there are reasonable pricing, memberships differences for resident versus non-residence are a great idea.

Mr. Baker addressed the Council. The fee schedule does not need to include promotional fees. Staff can work together to figure out appropriate promotions.

6. Closed Meeting - Litigation, Property Acquisition, and/or Personnel

Council Member Manzione motioned for a closed meeting. Council member McCall Seconded. The vote was as follows: Council Member Graf, “Aye,” Council Member Manzione, “Aye,” Council Member McCall, “Aye,” and Chairman Brady, “Aye.” The motion passed.

Those in attendance during the closed meeting: Mayor Debbie Winn, Chairman Brady, Council Member Graf, Council Member Manzione, Council Member McCall, Roger Baker, Michelle Pitt.

No minutes were taken during this portion of the meeting.

7. Adjourn

Chairman Brady adjourned the meeting at 6:47 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 16th day of November, 2022

Justin Brady, City Council Chair